HOWARD COUNTY COUNCIL MEETING AUGUST 27, 2019

The Howard County Council met in Regular Session on Tuesday, August 27, 2019, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President James Papacek, Council Vice-President Jeffery A. Stout, and Council Members Bryan Alexander, Jamie L. Bolser, Leslie G. Fatum, Stanley E. Ortman, and John J. Roberts. Also, in attendance were County Attorney Alan Wilson and Auditor Martha Lake. The meeting was called to order by Sheriff Jerry Asher and conducted by President James Papacek.

Councilman Ortman led the Pledge of Allegiance and Councilwoman Bolser offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the July 23, 2019 meeting, having been previously submitted and reviewed, were approved on a motion made by Councilman Alexander. Councilman Roberts seconded the motion, and the motion carried.

IN THE MATTER OF THE EXECUTIVE SESSION MINUTES:

The Executive Session Meeting Minutes of August 15, 2019, having been previously submitted and reviewed, were approved on a motion made by Councilman Ortman. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF 2020 BUDGETS PRESENTED EARLY:

Due to conflicts in schedule and prior commitments, the following departments requested the opportunity to present their 2020 Budget requests early:

TIME	FUND	DEPARTMENT / FUND NAME	PRESENTER(S)
4:00 p.m.	1197	Storm Water Management Fund	Greg Lake
	4918	Kitty Run Bond Fund	Greg Lake
4:15 p.m.	1176	Highway Department	Ted Cain
	1135	Cumulative Bridge	Ted Cain
	1169	Local Road & Streets	Ted Cain
4:30 p.m.	1000-0203	Superior Court III`	Judge Doug Tate
	1000-0210	Magistrate Court	Judge Doug Tate /
			Cheyenne Shepherd

The council heard these requests and will act on them specifically during the regularly scheduled Budget Session, beginning Sept. 4 and ending Sept. 24, 2019.

IN THE MATTER OF ORDINANCE NO. 2019-HCCO-25-ADDITIONAL APPROPRIATIONS FOR 2019:

Auditor Martha Lake read Ordinance No. 2019-HCCO-25 – Additional Appropriations one time, and the ordinance was acted upon as follows:

<u>1000</u>	Additional Appropriations
-------------	---------------------------

	Additional Appropriations TOTAL HOWARD COUNTY GENERAL FUND:	Requested <u>\$81,215.00</u>	Approved <u>\$81,215.00</u>
1181	HOWARD COUNTY PLAT BOOK FUND:		
15230	Insurance	\$1,200.00	\$1,200.00
	Total Plat Book Fund:	\$1,200.00	\$1,200.00
2517	MONARD CONTRACTOR CONTRACTOR WITH THE TANK		
2516 11290	HOWARD COUNTY COMM. CORR. USER FEE FUND: Community Service Coordinator (Gaddis)	¢17.500.00	¢17.500.00
15230	Insurance	\$17,500.00 \$8,500.00	\$17,500.00 \$8,500.00
15230	FICA	\$1,340.00	\$1,340.00
15220	PERF	\$2,485.00	\$2,485.00
	Total Community Corrections User Fee Fund:	<u>\$29,825.00</u>	\$29,825.00
<u>2524</u>	HOWARD COUNTY MENTAL HEALTH COURT USER FEE		
22710	FUND:	\$2,000,00	\$2,000,00
23710 32130	Other Supplies Travel and Training	\$2,000.00 \$5,000.00	\$2,000.00 \$5,000.00
31200	Other Services (Treatment, Housing, Transportation)	\$2,500.00	\$2,500.00
31200	Total Mental Health Court User Fee Fund:	\$ 9,500.00	\$9,500.00
<u>2525</u>	HOWARD COUNTY SUPERIOR COURT III VETERANS COURT USER FEE FUND:		
12012	Coordinator RC	\$45,000.00	\$45,000.00
15210	FICA	\$3,442.50	\$3,442.50
15220	PERF	\$6,570.00	\$6,570.00
15230	Insurance	\$24,045.50	\$24,045.50
23710	Other Supplies	\$4,000.00	\$4,000.00
32640	Drug Testing	\$10,000.00	\$10,000.00
32130	Travel and Training	\$5,000.00	\$5,000.00
31200	Other Services Total Superior Court III Veterans Court User Fee Fund:	\$8,500.00	\$8,500.00
		\$106,558.00	\$106,558.00
<u>2528</u>	HOWARD COUNTY CIRCUIT COURT – FAMILY RECOVERY FUND:		
31110	Staff/Stakeholder Training (Continuing Education)	\$2,490.00	\$2,490.00
30006	Participant Transportation	\$3,000.00	\$3,000.00
30001 32000	Incentives (Special Project & Incentives) Participant Treatment (Intervention & Treatment)	\$3,000.00 \$3,000.00	\$3,000.00 \$3,000.00
30005	Participant Housing	\$3,000.00	\$3,000.00
30000	Other Non-Personnel Expenditure	\$3,000.00	\$3,000.00
	Total Circuit Court - Family Recovery Fund:	\$17,490.00	\$17,490.00
<u>4903</u>	HOWARD COUNTY SHERIFF INMATE WORK PROGRAM FUND:		
47210	Equipment (72" X-Mark Comm. ZTR Mower)	\$6,800.00	\$6,800.00
.,_10	Total Sheriff Work Program Fund:	\$6,800.00	<u>\$6,800.00</u>
9104	HOWARD COUNTY PROBLEM SOLVING COURT FUND:		
12006	PSC Case Manager	\$30,600.00	\$30,600.00
11120	Juvenile Referee	\$10,000.00	\$10,000.00
15210	FICA	\$3,106.00	\$3,106.00
15220	PERF	\$6,630.00	\$6,630.00
15230	Insurance	\$7,366.00	\$7,366.00
23802	Drug Screens – \$6,000.00 and Curriculum – \$3,000.00	\$9,000.00	\$9,000.00
32641	Drug Screens – (Witham)	\$1,364.00	\$1,364.00
32130 37401	Travel & Training Reward / PSC	\$8,534.00 \$1,000.00	\$8,534.00 \$1,000.00
3/401	Kewaru / 1 Se	\$1,000.00	\$1,000.00

	Additional Appropriations <u>Total Problem Solving Court Fund:</u>	Requested <u>\$77,600.00</u>	Approved <u>\$77,600.00</u>
9110	HOWARD COUNTY JUVENILE PROB. MAYOR'S FUND:		4.700.00
23710	Other Supplies (Sport, Art, Music, Clothing, Equipment)	\$500.00	\$500.00
32600	Dues / Subscriptions	\$4,500.00	\$4,500.00
	<u>Total Juvenile Probation – Mayor's Council Fund:</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>
9114	HOWARD COUNTY JDAI GRANT FUND:		
$1\overline{1700}$	ORR Officers – Part-time	\$36,500.00	\$36,500.00
15210	FICA	\$2,792.25	\$2,792.25
23604	Office Supplies	\$600.00	\$600.00
20000	Other Supplies	\$5,500.00	\$5,500.00
32130	Travel & Training	\$3,642.00	\$3,642.00
32600	Dues & Subscriptions	\$384.00	\$384.00
	Total JDAI Grant Fund:	<u>\$49,418.25</u>	<u>\$49,418.25</u>
9125	HOWARD COUNTY JUVENILE PROBATION FUND:		
31200	Contract Services (Comm. How. \$6,240.00 / Overcoming \$6,000.00	\$12,240.00	\$12,240.00
32130	Travel / Training	\$1,260.00	\$1,260.00
	Total Juvenile Probation Fund:	<u>\$13,500.00</u>	<u>\$13,500.00</u>
	TOTAL ADDITIONAL APPROPRIATIONS – ALL FUND:	<u>\$398,106.25</u>	<u>\$398,106.25</u>

HOWARD COUNTY CORONER'S OFFICE FUND – 1000.0007:

County Coroner Steve Seele requested additional appropriations for account line 1000.11700.000.0007, Part-time Deputy Coroner's and account line 1000.32635.000.0007, Medical & Hospital – Autopsy Lab. In support of his request, Mr. Seele stated that the department has performed 156 death investigations compared to 132 this time last year. There were 83 autopsies and 78 toxicology tests performed so far to date. He is requesting an additional \$75,000.00 to provide for the increase in autopsies and toxicology tests performed. When Mr. Seele entered the Coroner's Office, the account line for autopsies was \$240,000.00. Although he has kept this figure much lower since the beginning of his term, with the increase in investigations and autopsies, the cost has increased from last year. He is also requesting \$5,500.00 for his Deputy Coroners' overtime. Councilman Alexander made a motion to approve the additional appropriations, as presented. Councilwoman Bolser seconded the motion, and the motion was carried.

HOWARD COUNTY SUPERIOR COURT III FUND - 1000.0203:

Honorable Judge Tate presented his request for additional appropriations for overtime for his criminal clerk. He had previously requested an overtime amount that was approved at a prior meeting; however, there was \$715.00 more in overtime than expected. He is asking for that additional appropriation today. Councilman Ortman made a motion to approve the additional appropriation for criminal clerk overtime in the amount of \$715.00, as presented. Councilman Roberts seconded the motion, and the motion carried.

HOWARD COUNTY PLATBOOK FUND – 1181:

Auditor Martha Lake requested an additional \$1,200.00, in account line 1181.15230.000.0000 in Employee Health Insurance to provide for expenses for the remainder of 2019. Councilwoman Fatum made a motion to approve the additional appropriations, as presented. Councilwoman Bolser seconded the motion, and the motion carried.

HOWARD COUNTY COMMUNITY CORRECTIONS USER FEE FUND – 2516:

Community Corrections Coordinator Dustin DeLong presented his request for additional appropriations for the salary for the Community Service Coordinator and the Insurance, FICA and PERF. Previously, this request would complete the funding to the end of the calendar period. Councilman Ortman made a motion to approve the additional request, as presented. Councilwoman Bolser seconded the motion, and the motion carried.

HOWARD COUNTY MENTAL HEALTH COURT USER FEE FUND – 2524 & HOWARD COUNTY SUPERIOR COURT III VETERANS COURT USER FEE FUND – 2525:

Community Corrections Coordinator Dustin DeLong presented this additional request on behalf of Superior Court II Judge Brant Parry. There was a substantial increase in the Veterans Court obligations where travel is required to other districts to educate and engage in the program. This is a fiscal budget from July 1, 2019 to June 30, 2020. Mr. DeLong stated that the Mental Health Court Funds are obtained through a State Grant; however, the Veterans Court Funds may be from a Federal Grant. Councilman Stout made a motion to approve the additional appropriations for Fund 2524, for \$9,500.00, as presented. Councilman Roberts seconded the motion, and the motion carried. Councilman Stout seconded the motion, and the motion carried.

HOWARD COUNTY CIRCUIT COURT - FAMILY RECOVERY FUND - 2528:

Circuit Court Judge Lynn Murray addressed the Council stating that although her office is on the additional appropriations list, she is not asking for funds from Howard County funds. Judge Lynn Murray's office has received a grant for a new problem-solving court. This is a fiscal grant running from July 1, 2019 to June 30, 2020. This is the second certified problem-solving court in the Circuit Court and the sixth problem solving court in Howard County certified by the State of Indiana and Supreme Court. This grant is through the Indiana Office of Court Services that will provide for a New Family Recovery Court. There is a total of 101 problem-solving courts in the State of Indiana and Howard County has six of those certified problem-solving courts. The problem-solving court will provide services to families of CHINS (Children in Need of Services) cases. These cases are exclusively heard by Circuit Court and are often where children are removed from the home by DCS due to neglect or abuse. The New Family Recovery Problem Solving Court is an intense program designed to reunite children with their families, where parents are willing to accept services on an accelerated rate. During the first phase, parents are required to appear in court often weekly, for a review of their case by a team of individuals. This team is comprised of a Coordinator, substance abuse providers, the housing authority, CASA, DCS and the defense counsel of the parents. Judge Murray stated that the State only requires that a CHINS hearing be held each six months. She believes that the Family Recovery Court can do a better job. There currently are approximately 200 CHINS cases in Howard County. The services provided through the New Family Recovery Program are paid through DCS and there is no money from the county funding this program. The Court and staff already provide their time to the CHINS Court processes. This grant is for incidental services that may arise with this program, such as drug or alcohol treatment, transportation, one-time repair of a vehicle or service to assist the parents in the program. Judge Murray stated that this grant does require a new fund and will require oversight of the Council. Judge Murray stated that the State has asked that the courts keep the service to a maximum of 50 children and ideally 10 parents the first year. There are already 3 parents participating in this program. Judge Murray stated that Sally Francis has been wonderful in getting this grant together for the Circuit Court. Councilwoman Bolser made a motion to approve the additional appropriations provided through a grant, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

HOWARD COUNTY SHERIFF INMATE WORK PROGRAM FUND - 4903:

Sheriff Major Cook submitted the monthly commissary report.

Major Cook presented the request for the additional appropriations for account line 4903.47210.000.0000 in the sum of \$6,800.00. This request is for a new commercial ZTR Mower which is \$11,839.00. The additional appropriations of \$6,800.00, two trade-in mowers and the existing balance in this account line, will be sufficient to purchase the new mower. Councilman Stout made a motion to approve the additional appropriations, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

HOWARD COUNTY JUVENILE PROBLEM SOLVING COURT FUND - 9104:

Community Corrections Coordinator Dustin DeLong presented the request for additional appropriations on behalf of Connie Burton, Juvenile Probation Director. This is a fiscal year, July 1, 2019 to June 30, 2020, Community Corrections grant. It is a juvenile problem-solving court overseen by Judge Lynn Murray and refereed by Eric May. It supplements the salary in one of the problem-solving court case managers and the juvenile referee, and is utilized for drug screening of participants, travel and training, rewards and incentives. It has served 15 youth and families this year. Councilwoman Bolser made a motion to approve the additional appropriations of \$77,600.00, as presented. Councilman Alexander seconded the motion, and the motion carried.

HOWARD COUNTY JUVENILE PROBATION MAYOR'S FUND – 9110:

Community Corrections Coordinator Dustin DeLong presented the request for additional appropriations on behalf of Connie Burton, Juvenile Probation Director. This Grant provides for dues and program participation for the youth and allows them to engage in local programs. Councilwoman Bolser made a motion to approve the additional appropriations as presented. Councilman Alexander seconded the motion, and the motion carried.

HOWARD COUNTY JDAI GRANT FUND - 9114:

Again, Community Corrections Coordinator Dustin DeLong presented the request for additional appropriations. This Grant funds the "operation to reduce recidivism program", where off-duty law enforcement officers visit the youth in the program. The Grant also provides for travel and training expenses and funds the food for the collaborative meetings. It currently costs \$36,500.00 annually to operate this program. Councilwoman Bolser made a motion to approve the additional appropriations as presented. Councilman Alexander seconded the motion, and the motion carried.

HOWARD COUNTY JUVENILE PROBATION FUND - 9125:

Community Corrections Coordinator Dustin DeLong presented the request for additional appropriations in the sum of \$6,240.00. This is a Community Corrections grant which supports the seven challenges program that Community Howard presents to the secured juvenile detention youth at Kinsey. The remaining \$6,000.00 funds the life skills program called "overcoming", which focuses on goal setting and decision making. This class is offered 3 hours a day; 4 times per week. Councilwoman Bolser made a motion to approve the additional appropriations as presented. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER OR ORDINANCE NO. 2019-HCCR-13 – TRANSFERS:

Auditor Martha Lake read Ordinance No. 2019-HCCR-13-Transfers one time, and the ordinance was acted upon as follows:

<u>1000</u>	Transfer From HOWARD COUNTY GENERAL FUND:	To	Amount	Allowed
0203 32120 23600	Howard County Superior Court III Fund: Postage Office Supplies	47210 Equipment 47210 Equipment	\$1,619.73 \$1,619.74	\$1,619.73 \$1,619.74
1119 32530	HOWARD COUNTY CLERK'S PERPETUATION FUND: Equipment Repair	47210 Equipment	\$2,500.00	\$2,500.00
1159 23770	HOWARD COUNTY HEALTH DEPT. FUND: Vaccine Supplies	15230 Insurance	\$62,000.00	\$62,000.00
1176 12105	HOWARD COUNTY HIGHWAY DEPT. FUND: Laborer/Engineer's Aide	11800 Overtime	\$37,000.00	\$37,000.00
1189 11700	HOWARD COUNTY RECORDER'S OFFICE FUND: Part-time	15230 Insurance	\$15,000.00	\$15,000.00
<u>8142</u>	HOWARD COUNTY HEALTH DEPT. TRAUMA/INJ. PREVENTION FUND:			
11609 23650 32410 11609	PT Sep/Project Coordinator Outreach & Education Printing PT Sep/Project Coordinator	23710 Other Supplies 32200 Advert./Pub. 32200 Advert./Pub. 32200 Advert./Pub.	\$705.00 \$915.00 \$825.00 \$940.00	\$705.00 \$915.00 \$825.00 \$940.00

Superior Court III Honorable Judge Tate requested a transfer from the postage account line 0203.32120.000.0000 and the Office Supplies account line 0203.23600.000.0000 to Equipment account line 0203.47210.000.0000 in the total sum of \$3,239.47. This transfer would allow for Superior Court III to purchase a copier. Councilman Ortman made a motion to approve the transfer for Superior Court III, as requested. Councilwoman Bolser seconded the motion, and the motion carried.

Howard County Clerk Debbie Stewart requested a transfer from Equipment Repair to Equipment, in order to replace scanners in her office. Due to the amount of scanning required in the Odyssey System, new scanners are imperative. Councilwoman Fatum made a motion to approve the transfer as presented. Councilman Ortman seconded the motion, and the motion carried.

Howard County Health Department Kent Weaver requested a transfer within Health Fund 1159; from Vaccine Supplies to Insurance in the amount of \$62,000.00. The employee Insurance account line has a shortfall and needs funds to pay the 2019 needs. When asked by Councilwoman Bolser, Mr. Weaver stated that the transfer from Vaccine Supplies will not leave the Vaccine Supplies line item short for the necessary vaccines in 2019.

The transfer within Fund 8142 from Project Coordinator to Other Supplies is being requested to fund the additional purchase of Narcan, and for training materials for those individuals administering the Narcan. Mr. Weaver stated that they utilized another line item to provide for the salary of the Project Coordinator. Councilwoman Bolser made a motion to approve the transfer as presented. Councilwoman Fatum seconded the motion, and the motion carried.

Howard County Highway Engineer Ted Cain, requested a transfer from Highway Fund number 1176.12105.000.0000, Laborer and Engineer Aide, to account line 1176.11800.000.0000, Overtime. Mr. Cain explained that the overtime was necessary due to the unexpected snowfall through the winter and plowing required, as well as the attendance required during summer asphalt paving. Councilwoman Fatum made a motion to approve the \$37,000.00 transfer as requested. Councilman Stout seconded the motion, and the motion carried.

Howard County Recorder Jennifer Jack requested a transfer from Part-time to Insurance. Mrs. Jack stated that she has funds left in the Perpetuation Fund from 2019 appropriations. She would like the approval to transfer \$15,000.00 which would provide for the remainder of the 2019 insurance expenditures. Councilman Stout made the motion to approve the transfer as requested. Councilwoman Bolser seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2019-HCCO-26-AMENDING SALARY ORD. FOR 2019:

Auditor Martha Lake read Ordinance No. 2019-HCCO-26-Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

<u>1000</u>	Salary Amendments HOWARD COUNTY GENERAL FUND:	Requested	Approved
0007 11700	Howard County Coroner's Office Fund: First Deputy	\$5,500.00	\$5,500.00
0203 11800	Howard County Superior Court III Fund: Criminal Clerk – Overtime	\$715.00	\$715.00
1159 15230	HOWARD COUNTY HIGHWAY DEPT. FUND: Insurance	\$62,000.00	\$62,000.00
1176 11800 12105	HOWARD COUNTY HIGHWAY DEPT. FUND: Overtime Laborer/Engineer's Aide	\$37,000.00 (\$37,000.00)	\$37,000.00 (\$37,000.00)
1189 15230 11700	HOWARD COUNTY RECORDER'S OFFICE FUND: Insurance Part-time	\$15,000.00 (\$15,000.00)	\$15,000.00 (\$15,000.00)

	Salary Amendments	Requested	Approved
<u>2515</u>	HOWARD COUNTY COMMUNITY CORRECTION USER		
	FEE FUND:	** *	** *
11290	Community Service Coordinator (Gaddis)	\$17,500.00	\$17,500.00
15230	Insurance	\$8,500.00	\$8,500.00
15210	FICA	\$1,340.00	\$1,340.00
15220	PERF	\$2,485.00	\$2,485.00
2525	HOWARD COUNTY SUPERIOR COURT II VETERANS		
<u> </u>	COURT USER FEE FUND:		
12012	Coordinator RC	\$45,000.00	\$45,000.00
15210	FICA	\$3,442.50	\$3,442.50
15220	PERF	\$6,570.00	\$6,570.00
15230	Insurance	\$24,045.50	\$24,045.50
<u>8142</u>	HOWARD COUNTY HEALTH DEPT. TRAUMA/INJ.		
	PREVENTION FUND:		
11609	PT Sep./Proj. Coordinator	(\$705.00)	(\$705.00)
11609	PT Sep./Proj. Coordinator	(\$940.00)	(\$940.00)
9104	HOWARD COUNTY PROBLEM SOLVING COURT FUND:		
12006	PSC Case Manager	\$30,600.00	\$30,600.00
11120	Juvenile Referee	\$10,000.00	\$10,000.00
15210	FICA	\$3,106.00	\$3,106.00
15210	PERF	\$6,630.00	\$6,630.00
15230	Insurance	\$7,366.00	\$7,366.00
<u>9114</u>	HOWARD COUNTY JDAI GRANT FUND:		
$1\overline{1700}$	ORR Officers – Part-time	\$36,500.00	\$36,500.00
15210	FICA	\$2,792.25	\$2,792.25
		* *	* *

Auditor Lake stated that the foregoing "amending salary ordinance", was already addressed with the additional appropriations and the transfers. That being said, Councilman Stout made the motion to approve ordinance 2019-HCCO-26, as presented. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS / NON-BINDING REVIEWS:

Auditor Lake informed the Council that Harrison Township will be unable to approve their 2020 Budget this year. The Harrison Township Trustee 2020 Budget will need to be reviewed and either passed or rejected by the Howard County Council. The reason Budget approval has been transferred to the county is because state statute does not permit a Trustee Advisory Board, which has three members, with two members being Volunteer Firemen, to approve the final budget, due to a conflict of interest.

In the matter of Non- Binding Review -- Councilwoman Bolser made a motion stating that due to insufficient information, caused by conflicting calendar requirements set out by the State of Indiana, the council does not have sufficient information to pass the non-binding review of the other entities' budgets. Councilman Alexander seconded the motion, and the motion carried.

COMMENTS BY THE COUNCIL PRESIDENT:

Council President James Papacek stated that the Council will meet on September 4th and 5th for budget hearings/work sessions and these two days of meetings are proposed to last all day. Lunch will be provided by the Kinsey Youth Center on September 4th, and at the Sheriff's Department on September 5th. On September 11th, another budget hearing session will be held at 8:30 a.m. and the Council will discuss the budgets. Lunch will be provided by Howard Haven. The budget adoption meeting will be held during the first 15 minutes of the regular Council Meeting on September 24, 2019.

There being no further business to come before the Council at this time, the meeting was adjourned at 5:32 p.m., on a motion made by Councilwoman Fatum and seconded by Councilwoman Bolser. Motion carried.

HOWARD COUNTY COUNCIL
JAMES T. PAPACEK, PRESIDENT
JEFFREY A. STOUT, VICE PRESIDENT
BRYAN ALEXANDER, MEMBER
JAMIE L. BOLSER, MEMBER
LESLIE G. FATUM, MEMBER
STANLEY E. ORTMAN, MEMBER
JOHN J. ROBERTS, MEMBER

MARTIA I LAVE AUDITOR

MARTHA J. LAKE, AUDITOR HOWARD COUNTY COUNCIL MEETING AUGUST 27, 2019